



**INTERNATIONAL
NURSES SOCIETY
ON ADDICTIONS**

Responsibilities and Guidelines for Presidents' Council

The International Nurses Society on Addictions' (IntNSA) as the global leader in Addictions Nursing has as part of its governance established the Presidents' Council.

1. Role/Purpose

The President's Council has been formally convened as a Committee of the IntNSA Board. This follows the decision taken by IntNSA members, via a formal vote in the summer of 2020, to realign our organizational structures. In summary the agreed adopted structure establishes an 'advisory global group' (the President's Council) with membership drawn from each Country Chapter.

The Council will report into the Board and as part of the Council's initial remit, they will work to support the Board in drafting a revised Constitutional document e.g. bylaws that reflect IntNSA's new ways of working. These 'draft by-laws' will subsequently be voted on by the wider membership.

2. Term

These Terms of Reference (ToR) are effective from (14th January 2022) and will be ongoing until terminated by the Board.

3. Membership

The President's Council will comprise:

President of IntNSA: who will Chair the Council

President-Elect of IntNSA: who will deputise as Chair in the absence of the President

Representatives of the current Board

Past Immediate IntNSA President

Country Chapter Presidents or their representative

4. Roles and Responsibilities

Members of the Council will seek to support the strategic direction of IntNSA and offer guidance and council to the Governing Board of Directors on the following areas:

- Growing membership and enhancing benefits
- Retention of members
- How best to serve the needs of ALL Members and their Country Chapters
- Continuing to meet the criteria for Specialist Affiliates status with ICN (providing evidence that IntNSA is an international organization)
- Maintaining a structure to assist the organization to continue to grow (increase IntNSA's global footprint and its influence on addictions nursing practice, policy, research and education)

The membership of the President's Council will commit to:

- attending all scheduled meetings and if necessary, nominate a proxy
- wholeheartedly championing the Council within and outside of work areas
- sharing all communications and information across the Council members
- making timely decisions and acting so as to not hold up the work of the Board and/or Council
- notifying members of the Council, as soon as practical, if any matter arises which may be deemed to affect the development of the work of the Council

5. Meetings

All meetings will be chaired by the President of IntNSA. A meeting quorum will be (2/3) members of the group

Decisions will be made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If not possible, Chair makes final decision

Meetings will be held (monthly) for (1.5hrs) at (via online).

If required subgroup meetings will be arranged outside of these times at a time convenient to subgroup members.

6. Amendment, Modification or Variation

This Terms of Reference may be amended, varied or modified in writing after consultation and agreement by IntNSA Board/Council members.